



STATE OF TENNESSEE  
DEPARTMENT OF COMMERCE AND INSURANCE  
**BOARD FOR LICENSING CONTRACTORS**

Mailing Address: 500 JAMES ROBERTSON PARKWAY, NASHVILLE, TN 37243-1150  
(615) 741-8307 OR (800) 544-7693 FAX (615) 532-2868 <http://www.tn.gov/commerce/boards/contractors/>

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**JULY 24, 2012 - BOARD MEETING AGENDA**

LOCATION - ANDREW JOHNSON TOWER – 3<sup>RD</sup> FLOOR  
710 JAMES ROBERTSON PARKWAY, NASHVILLE, TN 37243

**JULY 24, 2012 - AGENDA**

**8:30 A.M. (CT)**

NEW APPLICANT INTERVIEWS  
INFORMAL CONFERENCES  
RESIDENTIAL-HOME IMPROVEMENT SUBCOMMITTEE  
COMMERCIAL SUBCOMMITTEE

**BUSINESS MEETING**

**CALL TO ORDER – KEITH WHITTINGTON, CHAIR**

- ROLL CALL
- AGENDA (REVIEW/ADOPT)
- HARDSHIPS APPROVED BY EXECUTIVE DIRECTOR (RATIFY)

**REVIEW/APPROVE/DENY ITEMS**

- MAY 2012 BOARD MEETING TRANSCRIPT
- INTERVIEWED/WAIVED CONTRACTOR & HOME IMPROVEMENT APPLICANTS
- REVISIONS
- LLE APPLICANTS
- LLP APPLICANTS

**LEGAL REPORT/DISCUSSION – JENNY TAYLOR, COUNSEL FOR THE BOARD**

- JULY LEGAL REPORT SUBCOMMITTEE RECOMMENDATIONS (REVIEW/APPROVE)

**DISCUSSION TOPICS – CAROLYN LAZENBY, EXECUTIVE DIRECTOR**

- NASHVILLE AREA PLUMBING & MECHANICAL ASSOCIATION
  - PLUMBING LICENSING AND EXAM CONCERNS
- MEMPHIS AREA PLUMBING ASSOCIATION
  - SHELBY COUNTY REQUIREMENTS –STATEWIDE LAW
- LOCAL LICENSE FORMATS (SAMPLE FROM SHELBY COUNTY)
- GUARANTY AGREEMENT
- METRO GOVERNMENT – OPINION REQUEST FOR IDQ CONTRACTS
- 2013 LEGISLATION FOR THE DEPARTMENT TO SUBMIT
- NEXT BOARD MEETING – SEPTEMBER 25 & 26, 2012 – EAST TN (GATLINBURG)